

Edge App & Portal

PARENT AND CAREGIVER

How to access Edge

- Enter the following URL in your web browser and press enter.
<https://parent.edgelearning.co.nz/>
- If you have signed in to Edge previously, you can enter your email address and password and click 'Log in'.

If you have not signed in to Edge before, please continue on to the next page.

edge caregiver

Log in using:

g+ facebook Office 365

Log into Edge Caregiver:

Email:

Password:

Forgot Password?

Help

powered by musac

Terms & Conditions Privacy Statement

Signing into Edge for the first time

If you haven't logged in into Edge before, you must first set a password before you are able to log in. You must also complete this before attempting to use the Edge App.

- Enter your email address and click 'Forgot Password'.

An automated email will be sent to your email address.

An email has been sent to the address on record.

Check your email account and locate the email sent by Edge

The screenshot shows the Edge Caregiver login interface. The 'Log into Edge Caregiver:' section is highlighted with a red box, and a red arrow points from the 'Forgot Password?' link in this section to the text 'Check your email account and locate the email sent by Edge' on the left side of the slide.

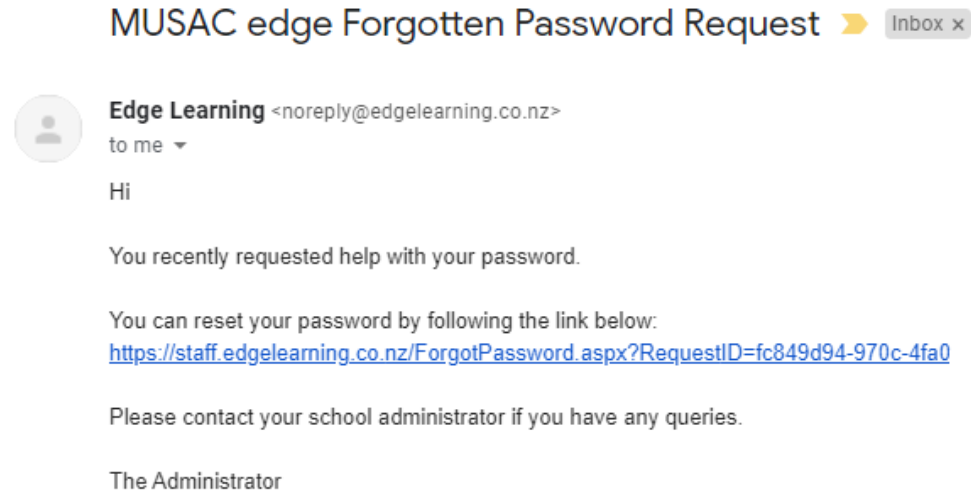
Signing into Edge for the first time

(Continued)

- Check your email account and locate the email sent by Edge. It should look similar to the image to the right.

If you have not received an email, please contact the school to confirm we have your correct email on record.

- Click on the blue link and you will be taken to a webpage to set a password for your Edge account.
- Type a new password in the fields required and click 'Save New Password'.



Email
user@myemailprovider.com

Type New Password

Retype New Password

Signing into Edge for the first time (Continued)

Once you have set your password, you will be redirected back to the Edge login page.

- Enter your email address and newly created password and click 'Log in'.

If you have any issues logging in, please contact the school with details of the issue.

edge caregiver

Log in using:

g+ facebook Office 365

Log into Edge Caregiver:

Email: user@myemailprovider.com

Password: [masked]

Forgot Password?

Log in

Help

powered by musac

Terms & Conditions Privacy Statement

Edge mobile application setup

There is an Edge App, which is available on mobile devices (Android & iPhone). To install the app and configure, please follow the details below.

Note: You must set your Edge password first before configuring the mobile app. If you haven't done so already, please go to ['Signing into Edge for the first time'](#) on Page 3.

- On the Apple or Google Play stores, search for either 'Musac' or 'Edge' and install the app to your mobile device. The icon for the app looks like the icon below.



- Once the app has downloaded, launch the app. You will be prompted to create a 4-digit PIN. This is used to log into the Edge app on your mobile device.
- You will be prompted to verify the PIN by entering it again.

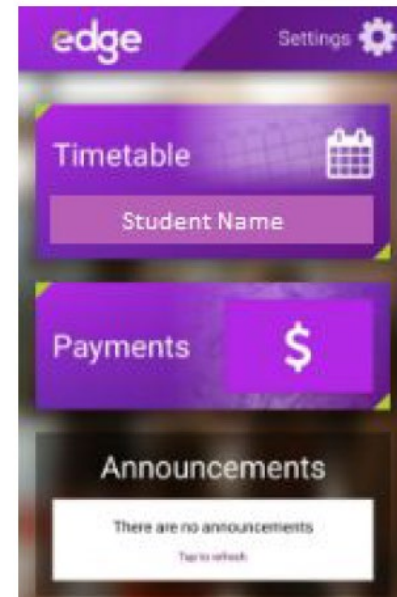
Create a 4 digit PIN

○ ○ ○ ○



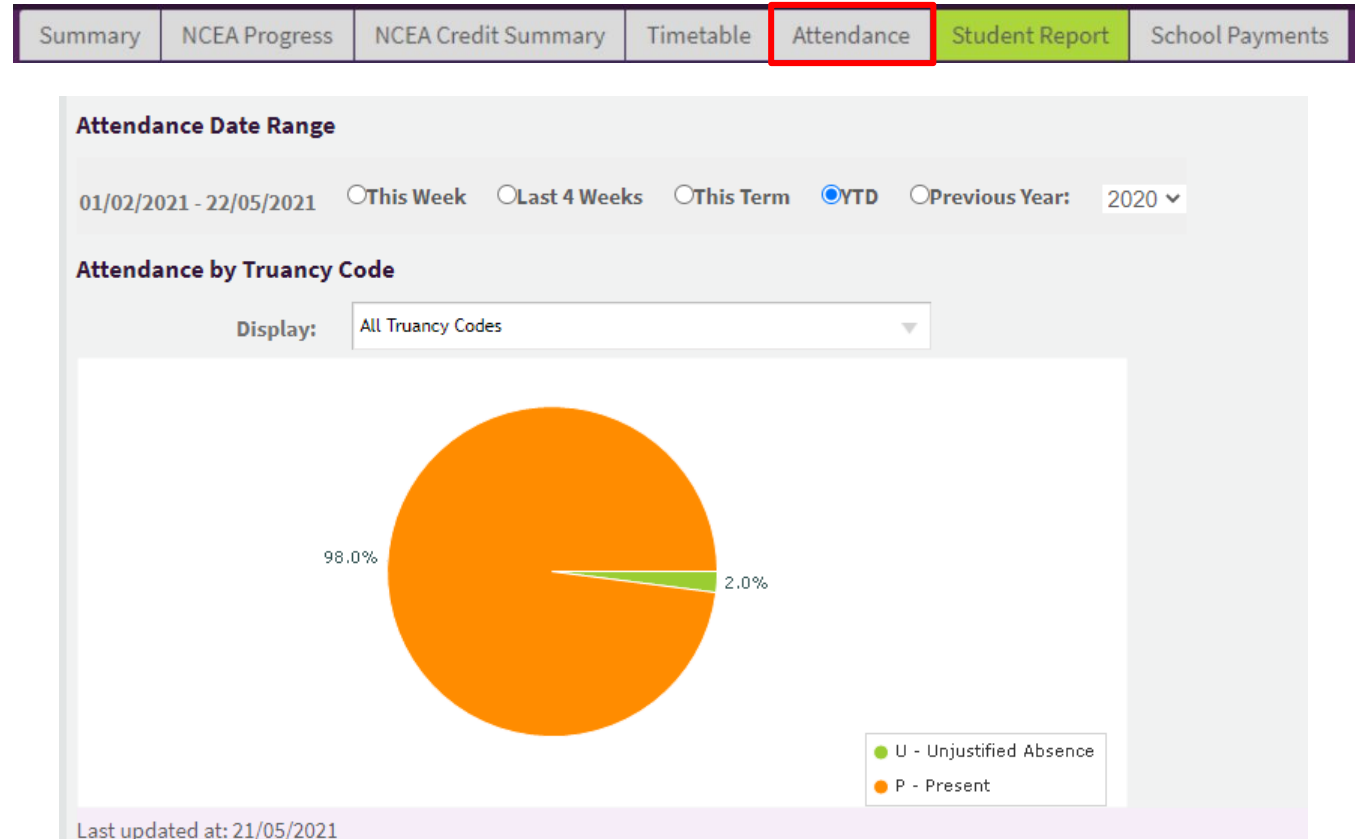
Edge mobile application setup (Continued)

- Enter your username (email address) and Edge password. Make sure 'New Zealand' is selected and press 'Edge Login'.
- The Edge App setup should be complete. When signing into the Edge App on your mobile device, you will be prompted to enter the 4-digit PIN you created in the previous steps.



Attendance - Portal

- To access attendance from the web portal, click on the 'Attendance' tab.
- You can choose the date range and choose to display different truancy codes.



Student Reports – Portal

- To access student reports from the web portal, click on the 'Student Report' tab.
- Select 'Caregiver Reports'.
- Using the drop-down window, select the report you want to view and click on the 'Download PDF' button.

This will download the report in PDF format.

The screenshot displays the 'Student Reports' section of a web portal. At the top, a navigation bar contains several tabs: 'Summary', 'NCEA Progress', 'NCEA Credit Summary', 'Timetable', 'Attendance', 'Student Report' (highlighted with a red box), and 'School Payments'. Below the navigation bar, the student's name 'John Smith' is displayed on the left, and the school's contact information is on the right: 'Kavanagh College', '340 Rattray Street City Rise Dunedin', 'kavanagh@kavanagh.school.nz', and '03 477 3408'. A secondary navigation bar below the student information contains two buttons: 'Caregiver Reports' (highlighted with a red box) and 'Attitude to Learning'. The main content area is titled 'Student Report' and features three links: 'Previous Year', 'This Year (2021)', and 'Next Year'. A dropdown menu is open, showing 'Report: Attitude To Learning' (highlighted with a red box). In the bottom right corner of the main content area, there is a 'Download PDF' button (highlighted with a red box).